

TOWN OF DUNN ANNUAL MEETING
DUNN TOWN HALL
4156 CTH B
APRIL 13, 2010 7:00 PM

- I. Introduction: Chair Minihan introduced the purpose of the meeting and explained Wisconsin's unique system of Town government.
- II. Minutes – Special Town Meeting of November 17, 2009.

Motion: Steve Greb/Mary Gross to approve the minutes of the November 17, 2009 Special Town meeting as prepared. Carried unanimously.

- III. Announcements by Chairman Minihan.
 - A) Donations. Clerk Treasurer, Cathy Hasslinger, reported the following donations received in 2009; for Simpson Park \$1,980 and for the General Fund \$5.00

IV. Reports

Building Inspector's Report – Given by Mary Gross

Building Inspector Steve Kittelson, (Southern Wisconsin Inspections), does all the inspections except commercial electric which is done by Bob Bolle.

7	New single family residences. (1 built on vacant lots, 5 re-builds, 1 Fire rebuilds)
0	Duplexes
12	Garages/Storage Buildings.
9	Electrical service replacements.
8	Siding only.
7	Wrecking (7- 1 fire rebuilds)
3	New mobile homes (Bay View Heights)
0	House moved
<u>49</u>	Additions, remodeling, deck replacements, and miscellaneous.
95	Total Permits issued.

620 - Inspections made.

Cemetery – Given by Mary Gross

4 graves sites were sold in the Dunn Burying Ground. As of December 31, 2009 195 out of the 819 grave sites in the new addition have been sold. The cost of a grave site is \$500.00 which allows for one casket and one cremated remains or up to six cremated remains.

Burials that took place in 2009 were:

Mary Ann Kalhagen

William John Rush

Jodi Lewandowski (cremation)

Land Trust Commission Report – Given by Erica Schmitz

- 1) Purchased the development rights on the Madison Retriever Club, adding another 20 acres to the protected land. The Madison Retriever Club property is on the south shore of Hook Lake.
- 2) Completed long-range planning process, including a review of the Ranking Criteria used to select properties for which to pursue a purchase of development rights.
- 3) Sent out new mailings to all eligible landowners, scored the applications, and are continuing to work with the highest scoring applicants on a PDR transaction.
- 4) The PDR program has now protected 24 properties for a total of 2,835 protected acres. When combine with other organizations like DNR or the Nature Conservancy, 25% of the land area of the Town is permanently protected.
- 5) The Natural Heritage Land Trust is hosting an outing to Hook Lake on June 24, 2010 from 6:00-8:00 pm.

One resident inquired as to whether anyone from the Friends of the Badfish Creek had contacted the Town about plans to construct a trail along Badfish Creek. Chairman Minihan responded that the Town has worked with that group on other issues, but has not been contacted regarding that trail project.

Mobile Home Commission Report – Given by Cathy Hasslinger

The Mobile Home Commission is an advisory commission that oversees the mobile home parks. There are currently two vacancies on the three-member commission. In 2009, a storm shelter at the Bay View Heights Mobile Home Park was completed. The Commissioners played an important role in planning for the Shelter.

Parks Commission – Given by Sue Richards

Recent Parks Commission projects include preparing Kegonsa Manor to be reseeded to prairie, and the installation of new playground equipment at Simpson Park following a successful fundraiser. The Town's Arbor Day celebration is Saturday, May 1st. A DNR representative guest speaker will discuss forest health issues, and Nancy Hagen will be receiving the Town's Stewardship award. The Town has been designated a Tree City USA for the third year, and Eagle Scout Tom Richards will present his Colladay point bluebird house project.

Plan Commission Report – Given by Erica Schmitz

In 2009, the Plan Commission reviewed the Town's Land Division Ordinance. Updating this ordinance is an ongoing project.

Certified Survey Maps – processed 3 applications

Rezoning – 4 applications processed
Conditional Use Permits – processed 2 applications
Dane County Zoning Ordinance Amendments – 3

Police Activity Report – Given by Mary Gross, Court Clerk

Deputies Thomas Stokes, Jeff Thiel, Joe Carril, and Steve Towne are the deputies that we have with our contract with the Dane County Sheriff's Department.

326 Traffic Arrest Speeding
8 Municipal Citations
39 Other Traffic Reports (OWS, parking, etc.)
59 Seatbelt Violations
46 Illegal Window Tinting
3 Burning/Junk Ordinance Reports
67 Miscellaneous Reports
12 Failure to stop at stop sign
2 Juvenile reports
58 Records Check for Liquor License Applications

620 Total Reports

One resident inquired about what could be done about loud car stereos. Mary replied that there is a decibel limit, and that officers carry decibel level meters, but that enforcement is difficult because violators have usually left the area by the time officers respond.

Tree Board – Given by Sue Richards

The Town has again been awarded the Tree City USA distinction. This is the third year of receiving the Tree City USA designation. Five oaks were planted at the cemetery, one in memory of Christine Darst. The Tree Board is also continuing the tree inventory.

Staff Report – Given by Cathy Hasslinger

Storm Shelter

The Town has completed construction of a community storm shelter for the Bay View Mobile home park. This project was funded by a FEMA hazard mitigation grant covering 75% of the cost, a CDBG grant for \$30,000, and a donation of the lease for the land. Town met its match with labor and equipment, so all out of pocket expenses were covered by the FEMA grant..

UST removal and soil remediation

The Town completed removal of the Underground Storage Tank at the former gas station on Goodland Park Road (Linda Popp's property). We received a grant from the DNR to pay for 80% of the costs. Once the tank was removed, contamination of the soil beneath the tank was discovered. Currently we are working on plans for remediation the property. The town owns this property.

Dane County/ Local Hazard Mitigation Plan

The Town updated and adopted its portion of the Dane County Hazard Mitigation Plan in 2009.

Land Division Ordinance

An updated Land Division Ordinance which better reflects the Town's land use policies has been drafted and is being reviewed by the plan commission. This ordinance details the requirements and procedures for lands in the town to be divided.

Highway 51

Ed Minihan and Erica Schmitz attend the Technical Advisory Committee (TAC) for this project.

Fitchburg Northeast Neighborhood

The Fitchburg Plan Commission has approved a 900 acre development on lands adjacent to the town and in an environmentally sensitive area. Our Land Use manager, Erica Schmitz, has closely monitored the development of the Fitchburg Northeast Neighborhood Plan, attending all meetings. The Town has identified sensitive ecosystems, including groundwater and surface water concerns and will continue to voice concerns to CARPC.

ATC

The Town was an intervener in the American Transmission Company's proposed High Voltage Power Line proposal. The Town partnered with other local towns, including Dunkirk, and Preserve Our Rural Landscape, an organization formed to help represent towns to oppose the southern route. The southern route would have a decidedly negative impact on rural and farmland preservation efforts.

Land Division history report done

Erica and Ben worked with interns to research land division history for all parcels exceeding 35 acres in 1979. The information gathered helps us confirm the number of land divisions available to each parcel in the Town.

Accounting services

The Town provided payroll, payables, receivables and other administrative functions for the Oregon Fire and EMS District. in 2009.

Lake Levels

The Town has been active in discussions among municipalities, Dane County, and the DNR regarding the management of lake levels in the Yahara chain of lakes.

Maintenance and improvements

A storage room was built on the mezzanine of the new garage building.

A new flag pole was installed at the cemetery

A new sign was installed at the cemetery

IV. Financial Report

- A) Sanitary Districts – The financial reports of Sanitary Districts are attached as part of the annual report.
- B) Treasurer's report – The 2009 Treasurer's Report given by Cathy Hasslinger is attached as part of the annual report. Financial highlights include: Town assets grew by \$772,274, due in part to General Fund expenditures being under budget by \$142,046, and the receipt of capital grants totaling \$487,875. The Town reduced its total general obligation debt by \$265,655 during 2009.

VI. New Business

- A) There was no new business from the floor
- B) Sutton Property Presentation. Land Use Manager Erica Schmitz presented an opportunity for the Town to acquire flood damaged property for open space under the DNR Municipal Flood Control Grant, a 70% matching grant. The presentation included a review of the flood history and damage to the property, other options for assistance that have been exhausted, an overview of the grant program, and an overview of the relocation plan and payments. The total project cost would be \$141,342.80. The grant share would be \$98,939.96, and the Town's share would be \$ 42,402.84. The property would remain as permanent public open space, and it is the Town's goal to restore the Sutton property and adjacent Town properties to wetlands.

Motion: Eleanor White/Susan Severn to authorize the Town to purchase the Sutton Property located at 3058 Waucheeta Trail, conditioned upon award of a Wisconsin DNR Municipal Flood Control Grant, and subsequent use of the property in accordance with the grant. Carried unanimously.

- C) Storm Water education: the general storm water permit (and section 216.07(2) of State Admin. Code), requires public education about storm water issues. Land Use Manager Erica Schmitz gave a power point presentation (copy attached) and answered residents' questions in regard to stomwater. Posters highlighting actions residents can take were displayed.
- D) The Noxious weed notice was presented.
- E) **Motion:** Swain/Manson to adjourn at 8:08 PM. Carried unanimously.